



## **LLG Performance Assessment**

LLG Name: Kashenshero Town Council

Mitooma District

(Vote Code: 893)

<b>Assessment</b>	<b>Scores</b>
LLG Performance Assessment	79%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>A. Functionality of Parish Administrative Structures</b>				
1	<p>The LLG has ensured that there are functional PDCs/WDCs in all their respective Parishes/Wards</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG has duly constituted PDCs/WDCs with composition in accordance with the PDM Guidelines, and that PDCs are fully functional as evidenced by mobilization of beneficiaries within a parish/ward, appraisal of all proposals submitted for the revolving funds during the previous FY for all parishes, score 2, else score 0.</p>	<ul style="list-style-type: none"> <li>• PDM guidelines were in place</li> <li>• List of PDCs members were in place for each parish2 in the LLG</li> <li>• Minutes of PDCs/WDCs were in place</li> <li>• List of proposals submitted for the revolving funds were in place</li> <li>• Report for field mobilization was in place by SCDO dated 02/06/2022</li> </ul>	2
2	<p>LLG has ensured that all Parish Chiefs/Town Agents have collected, compiled, and analyzed data on Parish/community profiling as stipulated in the PDM Guidelines.</p> <p>Maximum score is 2</p>	<p>Evidence that all the Parishes/Wards in a LLG have compiled, updated, and analyzed data on community profiling disaggregated by village, gender, age, economic activity among others as stipulated in the PDM Guidelines, score 2 else score 0.</p>	<p>Parish data for the previous FY was in place</p>	2
3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG:</p> <p>i. Has mapped NGOs, CBOs &amp; CSO operating in the LLG and involved them in raising awareness about the PDM and planning cycle: score 2, or else 0</p>	<ul style="list-style-type: none"> <li>• NGOs, CBOs &amp;CSO</li> <li>Mapping report by TC dated 10/02/2023 was in place</li> <li>•</li> </ul>	2

3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>ii. Approved Programmes/activities to be implemented within the Parish for the current FY score 2, else score 0</p>	<p>2</p> <ul style="list-style-type: none"> <li>• Approved work plan and budget for current FY reflecting parish activities were in place</li> <li>• Consultative meeting minutes were in place</li> </ul>
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3	<p>The LLG provided guidance and information to the Village Executive Committees and PDCs on strategies for the development of the parish</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG provided guidance and information to the Village Executive Committees and to PDCs on:</p> <p>iii. Priority enterprises that can be implemented in the parish score 2 or else 0</p>	<p>2</p> <p>List of Parish priority enterprises was in place</p> <ul style="list-style-type: none"> <li>• Sensitization report at village level was in place by SCDO dated 23/08/2022</li> <li>• Attendance sheets were in place</li> <li>• Approved work plan and budget for current FY reflecting parish activities were in place</li> <li>• Consultative meeting minutes were in place</li> <li>• A letter by CAO/TC communicating incorporation of Parish issues into the LG annual Work plan was in place by TC dated 30/06/2023</li> <li>• LLG council minutes were in place approving AWP and budget on 30/03/2023 and 25/05/2023 under min 56/March/2023 and min 25/May/23 respectively</li> </ul>
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**B. Planning and Budgeting**

4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>i. Is consistent with the LLG approved development plan III; score 1 or else 0</p>	<ul style="list-style-type: none"> <li>• Planning and Budgeting Guidelines were in place</li> <li>• LLG Approved Development Plan III was in place</li> <li>• AWPB was in place</li> <li>• Ranked priorities from all parishes were not in place</li> <li>• Budget conference Reports is N/A</li> <li>• LLG budget was in place</li> <li>• Council Minutes were in place</li> <li>• A file of LLG project profiles was in place</li> <li>• LLG submission register was in place</li> <li>• Minutes of the Parish meeting were in place</li> </ul> <p>The linkage between the LLG ADP III and budget was evidenced by project of grading and mentaince of roads</p>	<b>1</b>
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>ii. Incorporates ranked priorities from all its respective parish submissions which are duly signed by the Parish Chief and PDC Chairperson score 1 or else 0.</p>	<p>The list of ranked priorities was not in place</p>	<b>0</b>
4	<p>The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines</p> <p>Maximum score is 6</p>	<p>Evidence that prioritized investments in the LLG council approved Annual Work plan and Budget (AWPB) for the current FY:</p> <p>iii. Is based on the outcomes of the budget conference; score 1 or else 0</p>	<p>LLG did not hold a Budget conference</p>	<b>0</b>

4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines  Maximum score is 6	iv. That the LLG budget include investments to be financed by the LLG score 1 or else 0	Evidenced the LLG budgeted investments to be financed by LLG from the workplan page 7	<b>1</b>
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines  Maximum score is 6	v. Evidence that the LLG developed project profiles for all capital investments in the AWP and Budget as per format in NDP III Score 1 or else score 0	Not applicable because they not have any project that require project profiles	<b>1</b>
4	The LLG conducted Annual Planning and Budgeting exercise for the current FY as per the Planning and Budgeting Guidelines  Maximum score is 6	vi. That the LLG budget was submitted to the District/Municipality/City before 15th May: score 1 or else 0	the LLG budget was submitted to the District/Municipality/City before 15th May	<b>1</b>
5	Procurement planning for the current FY: submission of request for procurement  Maximum score is 2	Evidence that the LLG prepared and submitted inputs into the procurement plan for all the procurements to be done in a LLG for the current FY) to the CAO/TC by the 30th April of the previous FY, Score 2 or else score 0	<ul style="list-style-type: none"> <li>• LLG procurement plan submission letters was in place received by PDU on 29/09/2023</li> <li>• PDU files were at the district</li> </ul>	<b>0</b>
6	Compliance of the LLG budget to DDEG investment menu for the current FY  Maximum score is 2	Evidence that the investments in the approved LLG Budget for the current FY comply with the investment menu in the DDEG Grant, Budget and Implementation Guidelines, score 2 or else score 0	The LLG budgeted to use DDEG grant for gabage collection	<b>2</b>

### **C. Own Source Revenue Mobilization and Administration**

7	LLG collected local revenue as per budget (Budget realization)  Maximum score is 1	Evidence that the LLG collected OSR for the previous FY within +/- 10% of the budget score 1 or else score 0.	The LLG collected revenue and the projected did not lie between +/-10% of the budget	<b>0</b>
8	Increase in LLG own source revenues from last financial year but one to last financial year.  Maximum score 1	Evidence that the OSR collected increased from previous FY but one to previous FY by more than 5 %, score 1 or else score 0	OSR increment was 46% which is more than 5%	<b>1</b>
9	The LLG has properly managed and used OSR collected in the previous FY  Maximum score 4	Evidence that the LLG: i. Has remitted OSR to the administrative units, score 1 or else score 0.	The LLG remitted the mandatory share of OSR to the LG and administrative units evidenced by payment vouchers	<b>1</b>
9	The LLG has properly managed and used OSR collected in the previous FY  Maximum score 4	Evidence that the LLG: ii. Did not use more than 20% of the OSR on councilors allowances in the previous FY (unless authority was granted by the Minister), score 1, else score 0	<ul style="list-style-type: none"> <li>• AWP was in place</li> <li>• AFS for previous FY was in place</li> <li>• Transfer Vouchers were in place Vr no 55/11</li> <li>• Used OSR was publicized on notice board</li> <li>• Authorization letter from the Minister is N/A</li> <li>• LLG had budgeted and used OSR funds on O&amp;M</li> <li>• Used more than 20% of OSR on councilors allowances</li> </ul>	<b>0</b>
9	The LLG has properly managed and used OSR collected in the previous FY  Maximum score 4	Evidence that the LLG: iii. Have budgeted and used OSR funds on operational and maintenance in previous FY, score 1, else score 0	The LLG used OSR funds on maintenance of compound and garbage collection which is 10% of the collected OSR	<b>1</b>

9	The LLG has properly managed and used OSR collected in the previous FY Maximum score 4	Evidence that the LLG: iv. Publicised the OSR and how it was used for the previous FY, score 1, else score 0.	The LLG Publicised the OSR usage on notice board	1
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**D. Financial Management**

10	The LLG submitted annual financial statements for the previous FY on time Maximum score is 4	Evidence that the LLG submitted its Annual Financial Statement to the Auditor General (AG) on time (i.e., by August 31), score 4 or else score 0	Copy of LLG letter of submission, acknowledged by the Auditor General was in place submitted on 30/08/2023	4
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11	The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: i. Q1 by 15th October score 1 or else 0	• Hard copy of the quarterly reports, duly endorsed by the LLG TC were in place submitted as Q1 - 11/10/2022,	1
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11	The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format Maximum score is 6	Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time: ii. Q2 by 15th January score 1 or else 0	Q2 submitted on - 12/02/2023, • PBS,Annex3progress report submission is N/A	1
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iii. Q3 by 15th April score 1 or else 0</p>	<p>Q3 submitted on - 12/04/2023</p>	<b>1</b>
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11	<p>The LLG has submitted all 4 quarterly financial and physical progress reports including finances for the Parish Development Model (PDM), for the previous FY on time and in the prescribed format</p> <p>Maximum score is 6</p>	<p>Evidence that the LLG submitted all four quarterly financial and physical progress reports, for the previous FY to the LG Accounting Officer including on the funding for the PDM on time:</p> <p>iv. Q4 by 30th July score 3 or else 0</p>	<p>Q4 was submitted but did not include PDM - 12/07/2023</p>	<b>0</b>
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**E. Human Resources Management for Improved Service Delivery**

12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(i) All staff in the LLG including extension workers in the previous FY (by 30th June): score 2 or else 0</p>	<p>The appraisal reports for all staff was in place and appraised on time</p>	<b>2</b>
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12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(ii) Primary School Head teachers in public primary schools in the previous school calendar year (by 31st December) - score 2 or else 0</p>	<p>Primary School Head teachers in public primary schools were appraised but evidenced for only Kanyabwanga Sub county</p>	<b>2</b>
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12	<p>Appraisal of all staff in the LLG in the previous FY</p> <p>Maximum score is 6</p>	<p>Evidence that the SAS/Town Clerk appraised staff in the LLG:</p> <p>(iii) HC III &amp; II In-charges in the previous FY (by June 30th) - score 2 or else</p>	<p>No obtained</p>	<b>0</b>
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13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (i) Publicized the list of LLG staff: score 3 or else 0	<ul style="list-style-type: none"> <li>• Staff structures were in place</li> <li>• Staff list publicized</li> <li>• Performance plan was in place dated 20/06/2023</li> <li>• Appraisal reports were in place</li> <li>• Staff performance reports were in place dated 30/06/2023</li> <li>• Means of publication, e.g. notice boards, was in place</li> </ul> Attendance register was in place	3
13	Staff duty attendance Maximum score is 6	Evidence that the LLG has (ii) Produced monthly analysis of staff attendance with recommendations to CAO/TC score 3 or else 0	monthly analysis of staff attendance was not obtained	0

**F. Implementation and Execution**

14	The LLG has spent all the DDEG funds for the previous FY on eligible projects/activities Maximum score is 2	Evidence that the LLG budgeted and spent all the DDEG for the previous FY on eligible projects/ activities as per the DDEG grant, budget, and implementation guidelines: Score 2, or else score 0	The investments were on eligible projects/ activities as per the DDEG LLG investment menu evidenced by Payment vouchers like 45/4 for garbage collection	2
15	The LLG spent the funds as per budget Maximum score is 2	Evidence that the execution of budget in the previous FY does not deviate for any of the sectors/main programs by more than +/-10%: Score 2	<ul style="list-style-type: none"> <li>• AFS for previous FY was in place</li> <li>• Payment vouchers like 45/4 was in place</li> </ul>	2

16	<p>Completion of investments as per annual work plan and budget</p> <p>Maximum score is 3</p>	<p>Evidence that the investment projects planned in the previous FY were completed as per work plan by end of FY (quarter four) :</p> <p>If more than 90 % was completed: Score 3</p> <p>If 70% -90%: Score 2</p> <p>If less than 70 %: Score 0.</p>	<ul style="list-style-type: none"> <li>• Annual Work plan was in place</li> <li>• Progress Reports were in place dated Q1 - 11/10/2022, Q2 - 12/02/2023, Q3 - 12/04/2023 and Q4 - 12/07/2023</li> <li>• Certificate of completion is N/A because DDEG was spent on solid waste management</li> <li>• Budget performance Reports were in place dated Q1 - 11/10/2022, Q2 - 12/02/2023, Q3 - 12/04/2023 and Q4 - 12/07/2023</li> <li>• AFS was in place</li> </ul>	<b>3</b>
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**G. Environmental and Social Safeguards**

17	<p>The LLG has implemented environmental and social safeguards during the previous FY</p> <p>Maximum score is 2</p>	<p>Evidence that the LLG carried out environmental, social and climate change screening where required, prior to implementation of all planned investments/ projects, score 2 or else score 0</p>	<ul style="list-style-type: none"> <li>• Environmental and social screening forms from the TC was not in place</li> <li>• ESMPs is N/A</li> <li>• Signed E&amp;S compliance certificate is N/A</li> </ul>	<b>0</b>
18	<p>The LLG has an Operational Grievance Handling System</p> <p>Maximum score is 2</p>	<p>(i) If the LLG has specified a system for recording, investigating and responding to grievances, which includes a designated a person to coordinate response to feed-back, complaints log book with clear information and reference for onward action, a defined complaints referral path, and public display of information at LLG offices score 1 or else 0</p>	<ul style="list-style-type: none"> <li>• Formal description of the Grievance Handling system was publicized in TC'S office</li> <li>• Complaints log book was in place</li> <li>• Public notice board was in place</li> </ul> <p>Public notice board was in place</p>	<b>1</b>

18	The LLG has an Operational Grievance Handling System Maximum score is 2	(ii) If the LLG has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress score 1 or else 0	<ul style="list-style-type: none"> <li>Formal description of the Grievance Handling system was publicized in TC'S office</li> </ul>	1
19	The LLG has a functional land management system Maximum score 1	If the LLG has a functional Area Land committee in place to assist the LG Land board in an advisory capacity on matters relating to land, including ascertaining rights on the land score 1 or else 0	<ul style="list-style-type: none"> <li>Appointment letters for the members of Area Land Committee were seen</li> <li>Minutes of Area Land Committees were in place</li> </ul>	1
<b>H. Basic (Pre &amp; Primary) Education services Management (in public and private schools)</b>				
20	Awareness campaigns and mobilization on education services conducted in last FY Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and parent's mobilization for improvement of education service delivery score 3, else score 0	Education report on activities on awareness raising and mobilization by TC dated 16/05/2023 was in place	3
21	Monitoring of service delivery in basic schools Maximum score is 4	Evidence that the LLG has monitored schools at least once per term in the previous 3 terms and produced a list of issues requiring attention of the committee responsible for education of the LLG council in the previous FY:  If all schools (100%) - score 4  If 80 - 99% - score 2  If 60 to 79% score 1  Below 60% score 0	<ul style="list-style-type: none"> <li>Monitoring report on schools by TC was in place dated 28/09/2023</li> <li>Minutes of the committee were in place</li> </ul>	2
22	Existence and functionality of School Management Committees Maximum score is 3	Evidence that the LLG have functional school management committees in all schools; score 3, else score 0	<ul style="list-style-type: none"> <li>Minutes of SMC meetings were in place</li> <li>Action plan dated 30/06/2023 and extent of implementation report by TC was in place dated 28/09/2023</li> <li>Implementation report by TC was in place dated 28/09/2023</li> </ul>	3

## I. Primary Health Care Services Management

23	Awareness campaigns and mobilization on primary health care conducted in last FY  Maximum score is 3	Evidence that the LLG has conducted awareness campaigns and mobilized communities for improved primary health care service delivery score 3, else score 0	Report on activities on awareness raising and mobilization dated 30/06/2023 by SHI was in place	<b>3</b>
24	The LLG monitored health service delivery at least twice during the previous FY  Maximum score is 4	Evidence that LLG monitored aspects of health service delivery during the previous FY , score 4 or else score 0	<ul style="list-style-type: none"><li>• Health monitoring report by TC dated 10/05/2023 was in place</li><li>• HUMCs minutes</li></ul>	<b>4</b>
25	Existence and functionality of Health Unit Management Committee  Maximum score is 3	Evidence that the LLG have functional Health unit Management Committee for all Health Facilities in the LLG; score 3, else score 0	<ul style="list-style-type: none"><li>• Overview of composition Health Unit Management Committee was on file</li><li>• Minutes of meetings were in place</li><li>• Action plan dated 30/06/2023 and extent of implementation report dated 28/09/2023 were in place all by TC</li></ul>	<b>3</b>

## J. Water & Environment Services Management

26	Evidence that the LLGs submitted requests to the DWO for consideration in the current FY budgets  Maximum score is 3	Evidence that the SAS submitted in writing requests to the DWO for consideration in the planning of the current FY score 3, else score 0		
27	The LLG has monitored water and environment services delivery during the previous FY  Maximum score is 3	Evidence that SAS/ATC monitored/supervised aspects of water and environment services during the previous FY including review of water points and facilities, score 3 or else score 0		

28 Existence and functionality of Water and Sanitation Committees  
 Evidence that the LLG have functional Water and Sanitation Committees (including collection and proper use of community contributions) score 2, else score 0  
 Maximum score is 2

29 Functionality of investments in water and sanitation facilities  
 Evidence that the SAS has an updated lists on all its water and sanitation facilities (public latrines) and functionality status. Score 2 else 0  
 Maximum score is 2

**K. Urban Planning and Management (Applicable to Town Councils and Divisions only)**

30 Development of the Physical Development Plans as per guidelines  
 Maximum score 2  
 (i) If the LLG has a functional Physical Planning Committee in place that: (i) is properly and fully constituted; (ii) considers new investments/ application for development permission on time; and (iii) has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD Score 1 or else 0  
 • List of the members of the Physical Planning Committee was on file  
 • Building Plan Registration Book was in place  
 • Minutes of physical planning committee were in place **1**

30 Development of the Physical Development Plans as per guidelines  
 Maximum score 2  
 (i) If the LLG has detailed physical development plan(s) or/and area action plan(s) approved by the Council covering at least the percentage below Score 1 or else 0:  
 20% in 2022/23  
 30% in 2023/24  
 40% in 2024/25  
 The availability of an approved action area plan for the previous FY not available **0**

31 Implementation of the physical planning and building control measures as per guidelines  
 Maximum score 3  
 (i) If all infrastructure investments implemented by the LLG in the previous FY: (i) are consistent with the approved Physical Development Plan; and (ii) have a planning compliance certificate issued by MoLHUD. Score 1 or else 0  
 • Detailed physical plan was not in place  
 • Approved Action Area Plan was not in place **0**

31	<p>Implementation of the physical planning and building control measures as per guidelines</p> <p>Maximum score 3</p>	<p>(ii) Evidence that the LLG has named streets, numbered plots, surveyed and demarcated roads as planned (90% or more implemented) in the previous FY score 1 or else 0</p>	<ul style="list-style-type: none"> <li>• Implementation/progress report of annual work plan for the previous FY not seen</li> <li>• Streets like Kahinda road named</li> <li>• Field visits to a sample of 2-3 streets done</li> </ul>	<b>1</b>
31	<p>Implementation of the physical planning and building control measures as per guidelines</p> <p>Maximum score 3</p>	<p>(iii) Evidence that the LLG has a functional Development Control Team score 1 or else 0</p>	<ul style="list-style-type: none"> <li>• LG Organogram publicized in PP office</li> <li>• LG staff list for Development Control Team publicized in PP office</li> <li>• Annual work plan of development control team within physical planning directorate/ department was in place and annual progress report was not in place</li> </ul>	<b>1</b>
32	<p>The LLG has developed and implemented a solid waste management plan</p> <p>Maximum score 2</p>	<p>(i) If the LLG has prepared status report on the implementation of the approved solid waste management plan during the previous FY score 1 or else 0</p>	<ul style="list-style-type: none"> <li>• Approved Solid waste management plan was in place signed by TC on 25/05/2023</li> <li>• status Report by SHI dated 30/06/2023 was in place</li> </ul>	<b>1</b>
32	<p>The LLG has developed and implemented a solid waste management plan</p> <p>Maximum score 2</p>	<p>(ii) If the LLG has conducted awareness campaigns on the management of solid waste during the previous FY score 1 or else 0</p>	<p>Report on awareness activities by SHI was in place dated 30/06/2023</p>	<b>1</b>
33	<p>Operation and Maintenance of infrastructure</p> <p>Maximum score is 3</p>	<p>(i) If the LLG has prepared Annual Infrastructure inventory and condition survey report score 1 or else 0</p>	<p>Annual Infrastructure inventory and condition survey report was in place by Engineer dated 30/06/2023</p>	<b>1</b>

33	Operation and Maintenance of infrastructure Maximum score is 3	(ii) If the LLG has prepared an O&M Annual Plan which is based on the Annual Infrastructure inventory and condition survey score 1 or else 0	<ul style="list-style-type: none"> <li>• O&amp;M Annual Work Plan was in place</li> <li>• Annual Infrastructure inventory and condition survey report was in place by Engineer dated 30/06/2023</li> </ul> <p>Final Accounts were in place and less than 20% of OSR was used on O&amp;M</p>	<b>1</b>
33	Operation and Maintenance of infrastructure Maximum score is 3	(iii) If the LLG has spent own source revenues of not less than 20% on O&M score 1 or else 0	Final Accounts were in place and less than 20% of OSR was used on O&M	<b>0</b>

## L. Production Services Management

34	Up to date data on agriculture and irrigation collected, analyzed and reported Maximum score is 2	If the LLG extension staff have collected, analyzed and reported data on agriculture (i.e., crop, animal and fisheries) and irrigation activities including production statistics for key commodities, data on irrigated land, farmer applications, farm visits etc. as per formats, the reports compiled and submitted to LG Production Office score 2 or else 0.	Production statistics report was in place by AO dated 12/04/2023	<b>2</b>
35	Farmer awareness and mobilization campaigns carried out through farmer field days and awareness meetings Maximum score is 2	If the LLG has carried out awareness and mobilization campaigns on all aspects of agriculture through farmer field days and awareness meetings, reports compiled and submitted to LG Production Office score 2 or else 0	<ul style="list-style-type: none"> <li>• Awareness report by AO was in place dated 25/04/2023</li> <li>• Distribution lists were in place</li> <li>• Attendance lists were in place</li> </ul>	<b>2</b>
36	The LLG has carried out monitoring activities on production activities for crops, animals and fisheries Maximum score is 2	If the LLG extension staff has implemented monitoring activities on agricultural production for crops, animal and fisheries covering among others irrigation, environmental safeguards, agricultural mechanization, postharvest handling, pests and disease surveillance, equipment installations, farmers implementing knowledge from trainings, reports compiled and submitted to LG Production Office score 2 or else 0	<ul style="list-style-type: none"> <li>• Monitoring report dated 01/06/2023 by AO was in place</li> <li>• Supervision report was in place 21/09/2023 by TC</li> </ul>	<b>2</b>

37	<p>Farmer trainings through training farmer field schools and demonstrations organized and carried out</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff has carried out farmer trainings on irrigated agriculture, agronomy, pests and diseases management, operation and maintenance of equipment, linkage to markets etc. through for example farmer field schools, demonstrations, and field training sessions, reports compiled and submitted to LG Production Office score 2 or else 0.</p>	<ul style="list-style-type: none"> <li>• Training report was in place dated 12/04/2023 by AO</li> <li>• Attendance sheets were in place</li> </ul>	2
38	<p>The LLG has provided hands-on extension support to farmers and farmer organizations / groups</p> <p>Maximum score is 2</p>	<p>If the LLG extension staff have provided extension support to farmers and farmer groups on crop management, aquaculture, animal husbandry, irrigation, Operation and Maintenance of equipment, postharvest handling, value addition, marketing etc. reports compiled and submitted to LG Production Office score 2 or else 0</p>	<ul style="list-style-type: none"> <li>• Field report dated 12/04/2023 by AO was in place</li> <li>• Filled agricultural extension diaries is N/A</li> <li>• Farmer visit report dated 12/04/2023 by AO was in place</li> </ul>	2